



Sedlescombe Parish Council

To: All Councillors of the Neighbourhood Plan Review Committee

You are hereby summoned to attend the Meeting of the Neighbourhood Plan Review Committee
on Wednesday 12th November 2025 at Sedlescombe Sports Pavilion at 18:00
when it is proposed to transact the following business.

Signed Jackie Scarff
Proper Officer & RFO to Sedlescombe Parish Council
07531 065469 / clerk@sedlescombe.org.uk

Public participation on matters on the agenda at the chairman's discretion.

End of public participation.

Item	Agenda Item (N25.)	
1.	<ul style="list-style-type: none"> i. To elect a Chair of the committee ii. To elect a Vice Chair of the committee 	
2.	<ul style="list-style-type: none"> i. To receive apologies & reasons for absence (LGA 1972 s85 (1)) ii. To consider accepting apologies & reasons for absence 	
3.	<p>Interests in accordance with the Localism Act 2011 and the Parish Council Code of Conduct. To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result.</p> <ul style="list-style-type: none"> i. Pecuniary Interests ii. Other Interests (Non-Pecuniary) <p>To grant any requests for dispensation as appropriate. Reminder any changes to register of interests should be notified to the clerk immediately.</p>	
4.	<p>If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'</p>	
5.	To consider the Terms of Reference presented for adoption and agree any actions required.	
6.	To agree the approach to updating the NHP.	
7.	To consider policies to be added to the NHP.	
8.	To consider if any task groups are required.	
9.	To agree any budget requirement to feed in to the current budget process.	
10.	To receive reports and questions from Members in brief, including items for next agenda.	
11.	To agree a date or schedule of dates for the forthcoming meetings.	

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting may be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.

Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.